

The June Regular meeting of the Moshannon Valley Board of Education was held on June 21, 2021, in the High School Collaboration Center at the Moshannon Valley School District. President, Cassandra Kitko, called the meeting to order at 7:00 PM, beginning with the Pledge of Allegiance.

ATTENDANCE

Present: Dan Perna, Nathan Dotts, Don Wonderling (7:22 via telephone), Cassandra Kitko, Ruth Saupp, and Larry Saupp

Absent: Kris Bacher, Stacey Warrick-Williams, and Albert Adams

Solicitor: David Consiglio

Student Representatives: None

ADMINISTRATION ATTENDANCE

Present: Dr. John W. Zesiger, Superintendent; Tracie Tomasko, Elementary Principal; Kristofer Albright, High School Principal; Darin Ricciotti, Assistant District Principal; Wendy Payne, Special Education Director; Jeffrey Sherkel, Maintenance Supervisor; and Elsie Harchak, Business Manager.

Absent: Danielle Detwiler, Nutrition Inc.

RECOGNITION OF CITIZENS

None

CORRESPONDENCE

None

PRESENTATIONS

None

ADMINISTRATIVE REPORTS

Kris Albright, High School Principal-

Summer School / Credit Recovery:

- Held June 7-10 and June 14-17 from 9:00 am to 1:30 pm with transportation and lunch being provided by the District.
- A total of 72 students were eligible, based on failing a core subject (Language Arts, Math, Science, Social Studies) or Health/PE course.
- 57 students completed the 2-week, course requirements and were able to successfully recover the credit(s).

Attendance – Chronic Absentee Update:

- Chronic Absentee monthly update letters were started in February to inform students and parents of the ‘moving 10% absence threshold’ and where they stood based on this designation from the state.

- A total of 35 students met the ‘chronic absentee’ criteria (down from a total of 50 in ’18-19 SY). These students missed 10% of their enrolled school days (+17 days for a student enrolled all year).
- The average student absence rate was 5.78% with a total of 9.3 days absent.

Darin Ricciotti, Assistant Principal-

Our AEDY partner, Nittany Learning Services, is opening a location to better serve our area schools. Their new location will be at the Clearfield County Career & Technology Center. This location will save on transportation costs, time outside the classroom and offer more opportunities for at-risk students to pursue CTC programs of study.

The Moshannon Valley Drama Club presented High School Musical Jr. this month. The show was streamed online from June 11th through June 13th. Ms. Washic and the students did an excellent job navigating COVID protocols to be able to have a show this year. According to Ms. Washic, over fifty people were able to watch the show live.

Tracie Tomasko, Elementary Principal –

The 2020-2021 school year concluded with 58 Grade Six students **graduating** the afternoon of Saturday, June 05, 2021.

Students receiving **Grade Six PTO Awards** for the 2020-2021 school year included:

- English Language Arts- Jocelyn Vereshack
- Math- Reagan Wharton
- Science and Health- Colin Henry
- Art- Reagan Keith
- Music- Grier Williams
- Physical Education- Carly Travis
- Recipients of the Elementary Citizenship Awards were: Saige Hamer and Aaron Cook

The 2019-2020 and 2020-2021 **Federal Programs Consolidated Reviews**, along with the 2020-2021 **ESSERF Monitoring Review** uncovered no instances of non-compliance. A sincere thank you to Dr. Zesiger, Mrs. Harchak, Mrs. Stodart, and Mrs. Perna for their assistance throughout the process.

The tentative 2021-2022 **Elementary Back to School Night** will be scheduled for Tuesday, August 17, 2021 5:30-7:00. Families of Kindergarten through Grade Six students will receive information on the event in the coming months.

Tentative plans are in place to invite incoming Kindergarten students and families to an afternoon **Kindergarten Orientation Camp** Friday, August 20th. Students will meet their instructors, tour the building, and learn about the upcoming school year.

Wendy Payne, Special Education Director-

Extended School Year began today, June 21, 2021. This year we have 16 students attending this summer. Ten students are attending Extended School Year and 6 are attending COVID Compensatory Services in Math and ELA.

The Annual Fishing Derby took place on May 21st. The students had a great time catching fish. They also received a fishing rod, a T-shirt, a Fish Trophy, and were treated to a picnic lunch cooked by the members of the Morann Club.

Tina Lewis' class visited Bonnie's Greenhouse on June 1st. They toured the greenhouse, learned about the animals in the petting zoo, and planted flowers to take home.

The 6th grade Learning Support High School Visit was held on May 25th. The students participated in "Getting to Know You" activities with Mrs. Lewis, Ms. Henninger, and Mrs. Bryan. They also met Mrs. Kitko, Mrs. Tonya Lewis, Mr. Albright, and Mr. Riccotti. The highlight of the visit was eating in the High School Cafeteria!

In addition, to help prepare the 6th grade families for the transition to the High School, the intermediate and High School Learning Support teachers, as well as the 7th grade regular education teachers met with 6th grade parents for transition meetings. During these meetings we discuss the student, as well as scheduling for next year, and also review the IEP to make sure all accommodations are in place for next school year. These meetings took place on May 19th and 20th.

This year we had four Special Education students graduate. Out of the four, one plans to enroll at Penn State and major in nursing

Jeffrey Sherkel, Maintenance Supervisor-

New Addition Update - Work is continuing inside and outside the gym with painting, brick casing, and HVAC install.

Over the next week several annual inspections are being completed including fire alarms, elevators, and stage inspection.

Elsie Harchak, Business Manager-

We are requesting the board approve our Final 2021-2022 General Fund Budget. The Revenues are estimated at \$15,787,777 and expenditures are estimated at \$16,362,777. The deficit is \$575,000 and there is a 2 mil increase to Real Estate. We included \$750,000 of ESSER funds to the revenue and expenditures. ESSER funds may be included in our budget through 2024.

Dr. John Zesiger, Superintendent-

End of Year Thank You's

- Administrative Staff - Take the brunt of the upset parents, students, and community members during the Covid-19 year, they handled them professionally, were consistent, and provided the unified front we had to have to be as successful as we were – Thank You!
- Custodial & Maintenance Staff – played a huge role in maintaining our facilities and I really appreciate it.
- Cafeteria Staff - were instrumental in providing meals for students both in person and during closure periods.
- Teachers & Support Staff – worked tirelessly to provide instruction whether in-person or virtual to support out students.

- Students & Families – Your patience, understanding, and compliance with our Health and Safety Plan and mandates was certainly appreciated.
- Board – not always easy to deal with the community based on our practices and you should take a moment and recognize how much we as administrators appreciate your support.

Budget - we are in good shape for the 2021-2022 budget.

Roll Up Report – final one until January.

Gym/ Cafeteria Construction - visit today went well, project is moving along.

Equity Audit – information gathered, will begin to analyze and look at areas where we can improve.

Nittany Learning - Clearfield Location is a financial savings and better for our students.

NEW BUSINESS/OLD BUSINESS

None

COMMITTEE REPORTS

CIU #10 – Ruth Saupp reported that they are still looking for a new facility and hoping to find something by September.

CCCTC – Nathan Dotts reported the roof project is still ongoing. Plan to advertise for bids soon.

EXECUTIVE SESSION

Motion by Nathan Dotts, Seconded by Ruth Saupp for an Executive Session for personnel. Started at 7:22 pm; ended at 7:49 pm.

MOTIONS LIST:

CONSENT

Motion by Larry Saupp, seconded by Dan Perna, to approve Consent motions 1-2.

1. Retroactive approval for off-site professional development opportunity through the Teacher in the Workplace grant for select High School teachers and Mr. Albright to tour three (3) area business/industry partnerships on Friday, June 18th. Transportation, provided by Fullington at a cost of \$225.00 and teacher stipend costs of \$36.00/hour paid for by the grant.
2. Approval of the 2021-2022 ARP ESSER Health & Safety Plan as required by PDE.

ALL IN FAVOR: AYE

MOTIONS CARRIED

Information Item(s):

- Mrs. Cassandra Kitko is attending the virtual PSBA Delegate Assembly as a voting delegate on Saturday, October 23, 2021.

MINUTES

Motion by Ruth Saupp, seconded by Nathan Dotts, to approve the minutes as presented, subject to audit:

Review and Board approval of the minutes as presented subject to audit.

Regular Meeting – May 17, 2021

ALL IN FAVOR: AYE

MOTION CARRIED

PERSONNEL

Motion by Nathan Dotts, seconded by Larry Saupp, to approve Personnel motions 1- 4, 6-9.

1. Family and Medical Leave request from Employee #003158 for birth and care of a child with an expected start date of August 23, 2021, and expected return date of October 4, 2021.
2. Extend an offer of employment to Rachel Welsh as an Elementary Teacher with salary at Bachelor's, Step 1, and benefits pursuant to the current MVEA Collective Bargaining Agreement and pending receipt of new hire documentation.
3. Extend an offer of employment to Autumn Adams as an Elementary Teacher with salary at Bachelor's, Step 1, and benefits pursuant to the current MVEA Collective Bargaining Agreement and pending receipt of new hire documentation.
4. Extend an offer of employment to Lanette Stodart as Business Manager at a salary of \$63,000 effective November 1, 2021, with benefits pursuant to the Employment Agreement for Business Manager.
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6. Extend an offer of employment to Tiffany Lewis as Confidential Administrative Assistant to the Superintendent at a salary of \$30,000 effective September 1, 2021, with benefits pursuant to the Confidential Administrative Assistant Compensation and Benefit Plan.
7. Tenure for the following Professional Staff, who completed three (3) years of satisfactory service within the Commonwealth of Pennsylvania during and at the conclusion of the 2020-21 school year:
 - a. Erin Hall as of October 2, 2020;
 - b. Chelsea Samick as of November 13, 2020; and
 - c. Jared Grassi as of June 2, 2021.

8. Addition of Elaina McClelland to the District Volunteer List. All paperwork has been submitted.
9. Permission to advertise for an anticipated secretarial position.

ALL IN FAVOR: AYE

MOTIONS CARRIED

Motion by Ruth Saupp, seconded by Larry Saupp, to approve Personnel motion 5.

5. Appoint Luann Perna as Food and Beverage Director at an annual stipend of \$6,000 effective September 1, 2021.

ROLL CALL VOTE:

AYES: Nathan Dotts, Don Wonderling, Cassandra Kitko, Ruth Saupp, Larry Saupp

NAYS: None

ABSTAIN: Dan Perna

MOTION CARRIED

EXTRA-CURRICULAR

Motion by Larry Saupp, seconded by Nathan Dotts, to approve Extra-Curricular motions 1-6.

1. Resignation of Leigha Anderson as Athletic Worker (Volleyball Scorekeeper).
2. Resignation of Ethan Webb as Athletic Worker (Varsity Baseball Scorekeeper).
3. Resignation of Brandon Owens as Freshman class Co-Advisor.
4. Resignation of Alicia Cervenak as National Honor Society Co-Advisor.
5. Due to graduating, the following student Athletic Workers will forgo their positions: Alyssa Anderson, Tori Gregg, and Abigail Wilson.
6. Permission to advertise for Freshman Class and National Honor Society Co-Advisor positions.

ALL IN FAVOR: AYE

MOTIONS CARRIED

PROGRAMS AND CURRICULUM

Motion by Dan Perna, seconded by Ruth Saupp, to approve Programs and Curriculum motions 1-6.

1. Agreement with Merakey to provide educational services to school age children with autism and/or emotional disturbance residing within the district for the 2021-2022 school year.
2. Emergency Instruction Time Template, Section 520.1, for the 2021-22 school year.

3. Cooperative Agreement with Saint Francis University for the *College in High School* program (Dual Enrollment) for the 2021-22 academic year. Courses being offered are Chem 113, Human Chemistry; FREN 112, Beginning French I & II; and FREN 201, Intermediate French I.
4. Letter of Collaboration Agreement with Community Guidance Center for the 2021-2022 year.
5. Act 48 Program Agreement for Services with Nittany Learning Service for alternative education for disruptive youth for the 2021-22 school year and the procurement of three (3) units at the pre-purchased rate of \$15,500 per unit, which covers three (3) students for the entire school year.
6. Changes/revisions to the 2021-22 High School Teacher and Student Handbooks. There are no changes to the Athletic Handbook.

ALL IN FAVOR: AYE

MOTIONS CARRIED

POLICIES AND PROCEDURES

Motion by Larry Saupp, seconded by Ruth Saupp, to approve Policies and Procedures motions 1-3.

1. Second reading of Policy #816, District Social Media, “Operations.”
2. Second reading of Policy #824, Maintaining Professional Adult/Student Boundaries, “Operations.”
3. Second reading of Policy #832, Educational Equity, “Operations.”

ALL IN FAVOR: AYE

MOTIONS CARRIED

Information Item(s):

- Review of the Wellness Policy and Triennial Review Assessment Tool have been updated. No changes to the current Wellness Policy. The Triennial Review took place during April and May 2021. The members of the Wellness committee reviewed and updated the Wellness Policy assessment tool and a copy of the Triennial Review has been provided to all Board Members. The 2021 Triennial Review is posted on the District website under the Wellness Committee tab.
- The Wellness Committee and the District’s work through the PA Department of Health’s Wellness grant initiative was recognized as a ‘**Success Story**’ and will be submitted to the CDC in January 2022. The CDC then selects which stories will be presented to Congress. The focus for Moshannon Valley was the purchase of new curriculum (health and nutrition) and continued work on health and wellness goals.

BUILDING AND GROUNDS

Motion by Larry Saupp, seconded by Nathan Dotts, to approve Building and Grounds motion 1.

1. Retroactive approval of Change Orders for the elementary gym project.
 - a. Change #10 installation of electronic door swipe on new security access door at a cost of \$3,421.13.
 - b. Change #11 change rear grades, paving work, and flashing work at cost of \$5,457.00.

ALL IN FAVOR: AYE
MOTIONS CARRIED

FISCAL

Motion by Larry Saupp, seconded by Dan Perna, to approve Fiscal motions 1, 4-10:

1. The following financial reports:
 - a. General Funds Balance Sheets, Summary Revenue and Expenditure Report, Tax Comparison Chart
 - b. Athletic Association Report and Student Activity Account Report
 - c. Cafeteria Report and Bills
 - d. General Bills, Special Grant/Federal Projects Bills and Renovation/Construction Bills
 - e. Interfund Transfers, General Fund Budget Transfers and Budget Amendments
 - f. Investment Report
 - g. Bids
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4. Per Capita Section 679 and Section 511 at \$5 each - no change.
5. Earned Income tax and Real Estate Transfer Tax, Act 511 at 1% each (½% to municipalities) - no change.
6. Send the list of the 2021 graduates to our local tax collectors to update the Per Capita rolls.
7. 2021 Homestead Farmstead Exclusion Resolution to lower approved homestead and farmstead property tax by a maximum of \$173.53.
8. Final budgetary transfers by our local auditor, as part of the annual local audit which includes all funds and fund balances for the 2020-2021 fiscal year.
9. Permission to request sealed bids for elementary cafeteria equipment removed during renovation.
10. Memorandum of Understanding with Penn State Francis Project for delivery of education lessons, food tastings and skill-building activities for grades K-12, along with family/adult education events (SNAP-Ed and PSE activities).

***ALL IN FAVOR: AYE
MOTIONS CARRIED***

Motion by Ruth Saupp, seconded by Nathan Dotts, to approve Fiscal motion 2:

2. The 2021-2022 Final General Fund Budget for Moshannon Valley School District with revenue in the amount of \$15,800,597 and expenditures in the amount of \$16,375,597. The deficit is \$575,000. The budget includes a 2 mil real estate tax increase (associated with the elementary gym construction project).

ROLL CALL VOTE:

AYES: Dan Perna, Nathan Dotts, Don Wonderling, Cassandra Kitko, Ruth Saupp, Larry Saupp

NAYS: None

MOTION CARRIED

Motion by Larry Saupp, seconded by Ruth Saupp, to approve Fiscal motion 3:

3. Real Estate Tax Millage at 93.8 mills. This is a 2 mil increase (associated with the elementary gym construction project).

ROLL CALL VOTE:

AYES: Dan Perna, Nathan Dotts, Don Wonderling, Cassandra Kitko, Ruth Saupp, Larry Saupp

NAYS: None

MOTION CARRIED

Information Items:

- CJaws intern, Ben Duclou, will work on site this summer, all clearances and required paperwork will be on file.
- Thank you to Ryan Saupp and Denise Kephart for the P-EBT data entry for PDE and the PA Department of Agriculture. This data is very important in order to provide benefit cards to students of low income families in our school district.
- Fullington is hosting an Open House Driver Recruitment Event at their Moshannon Valley Garage on Saturday, June 26, 2021, from 10:00 am – 1:00 pm.

ADJOURNMENT

Motion to adjourn at 7:57 pm by Nathan Dotts, seconded by Larry Saupp.

Lanette Stodart

Lanette Stodart, Board Secretary