

The October Regular meeting of the Moshannon Valley Board of Education was held on October 19, 2020, at the Collaboration Center in the Moshannon Valley High School. President, Cassandra Kitko, called the meeting to order at 7:00 PM, beginning with the Pledge of Allegiance.

**ATTENDANCE**

**Present:** Albert Adams, Cassandra Kitko, Ruth Saupp, Larry Saupp, Kris Bacher, Don Wonderling, Nathan Dotts

**Absent:** John Bacher, Stacey Williams

**Solicitor:** David Consigleo

**Student Representatives:**

**ADMINISTRATION ATTENDANCE**

**Present:** Dr. John W. Zesiger, Superintendent, Tracie Tomasko, Elementary Principal, Kris Albright, High School Principal, Darin Ricciotti, Assistant District Principal, Wendy Payne, Special Ed Supervisor, Jeff Sherkel, Maintenance Supervisor, Danielle Detwiler, Nutrition Food Service Manager, Elsie Harchak, Business Manager/Board Secretary

**RECOGNITION OF CITIZENS**

None

**CORRESPONDENCE**

None

**PRESENTATIONS**

Mr. Jerry Bankavich of KTH Architects, Inc. reviewed the Elementary Gym and Cafeteria project with the school board. Mr. Bankavich provided visuals of the new addition and changes to the elementary cafeteria. Low bidders were announced to the board. This is a 180 day project with completion expected in August 2021. A discussion was held regarding the board support of this project and the need for a 1-2 mil tax increase to assist with funding the project, in order to keep the District financially stable.

**ADMINISTRATIVE REPORTS**

Tracie Tomasko, Elementary Principal

- Students will celebrate Red Ribbon Week Monday, October 26th through Friday, October 30th with activities focusing on living a drug free life. This year's theme is Be Happy. Be Brave. Be Drug Free. A variety of theme days have been planned for students, faculty, and staff.
- In lieu of the Safe Trick or Treat annual event students, faculty, and staff may choose to wear a Halloween costume or their favorite pajamas to school Friday, October 30th.
- Elementary students will still participate in socially distanced Harvest Festival games, activities and a party on that day.

- Grades K-8 will join in the World Kindness Movement by participating in World Kindness Week November 9th through 13th. Events will include:
  - Community Outreach Projects such as creating cards for local nursing homes, participating in a food drive to support the local Food Bank,
  - making Kindness Matters signs for local businesses, and sharing cards with High School Seniors and local Police and Firemen/Women
  - Start each day that week with Kindness Quotes
  - Highlighting Kindness Week through local media, Twitter, and grade level newsletters
  - Creating a Kindness Rock Garden
- Instructors continue to gain valuable technical and instructional growth and development through working and collaborating with Mrs. Ashley Nunley. Recently instructors participated in Google Classroom professional developments designed for the novice through expert levels. Additionally, families have had monthly opportunities to join Mrs. Nunley in a “Family Chat” evening. September’s focus was Social Emotional Learning, and October focused on the Impact of a Growth Mindset on Self-efficacy and Student Success.

Kris Albright, High School Principal

- Moshannon Valley Community Education Foundation – Recently received \$1500 EITC donation from Kish Bank. The Funds will be used to support advanced placement AP curriculum and testing
- National Clearinghouse report – class of 2020 post-secondary enrollment Of 73 graduates, 27 (approx. 37% of students) are enrolled in some post-secondary school
- Similar to Class of 2019 – 71 graduates, 25 enrolled (approx. 35% of students) Post-Secondary enrollments
  - Pennsylvania State University -6
  - Lock Haven University – 5
  - Mount Aloysius College -5
  - Pennsylvania College of Technology -2
  - Pennsylvania Highlands Community College 2
  - Brunswick Community College – 1
  - Edinboro University – 1
  - Juniata College – 1
  - Kutztown University – 1
  - Saint Francis University – 1
  - Shippensburg University – 1
  - University of Pittsburgh – 1
- Pa Ready Index – Attendance, Though coordinated efforts, students’ attendance improved from 76% (2018-2019 SY) to 85.1% (2019-2020) This was previously an area that was identified as “Not Meeting Performance Standard” but now we are meeting the Standard.

Darin Ricciotti, Assistant Principal

- The Second Step program is being taught in the seventh-grade health classroom. The focus thus far has been on mindset and goal-setting strategies. Students have been creating goals for

themselves in their daily lives. Students have also started to discuss how to recognize emotions and deal with them.

- Online tools such as Study Sync (Language Arts), Inspire Science (Science), Pearson (Social Studies), and GoMath (Math) have been implemented and are being used by all students and teachers. Teachers have completed professional development on these tools and have become familiar with their respective programs. All teachers have also implemented technology using teaching tools such as Flipgrid, Screencastify, Padlet, and Mentimeter.

Wendy Payne, Special Education Supervisor

- Sadly, we had to cancel this year's Safe Trick or Treat due to the local agencies not being permitted to participate in community events. This year we were going to have a Trunk or Treat so that the community could safely enjoy this event.
- We have applied for a COVID-19 Impact Mitigation Grant for \$9,000. With that money the Special Education Department will purchase iPads, PPE supplies, such as desk barriers, and provide compensatory services to student in need of those services.

Jeff Sherkel, Maintenance Supervisor

- The timber cut behind the schools is scheduled to be completed over the next two weeks.
- Preparations on winter snow removal equipment are being completed. The stadium field sprinkler system has been winterized. The fieldhouse water will be drained and winterized after the last home event.

Danielle Detwiler – Nutrition Food Service Manager,

- Distributed the Food Service Report to all board members and administration. We are watching the number of meals served during SSO. More students are eating breakfast and lunch. However, a la cart sales have dropped, which will impact our revenue.
- The Department of health held the first unannounced health inspection in October. No issues noted.

Elsie Harchak, Business Manager

- Congratulations to Danielle Detwiler and the cafeteria staff for a perfect department of health inspection in both buildings!
- The 2021-2022 Budget timeline is attached for board member review and approval
- At the November meeting we will present the resolution not to raise taxes above the 21-22 index of 4.4%, which is 4 mils. (deadline is February 2nd ) All Clearfield county schools have a tax index of 4% or higher for 2021-2022
- 2021-2022 Budget Timeline – at the December reorganization we will look at setting the date for our May meeting to May 11 to allow 30 days between the May or change the June meeting to June 22
- We have a motion to transfer \$760,000 from the 2019-2020 General Fund, Undesignated Fund Balance, to the Capital Reserve Fund. These funds will be designated for our Elementary Gym/Cafeteria project.

- Our final adjusting journal entries are almost complete for 19-20, after which the Annual Financial report will be loaded and submitted to PDE before the deadline of October 31.

Dr. John W. Zesiger, Superintendent

- Board Required Training – Reminder that Board Members need to complete their required courses, so far we have certificates from N. Dotts, L. Saupp, R. Saupp, C. Kitko.
- KTH – Presentation Gym Project and Financing – Board & Admin have done a wonderful job to be in a financial position to build this addition, but as stated from the start it needs to have a small tax increase associated to be able to continue to make improvements as they arise. Dr. Zesiger suggested 2 mils, and would prefer a one-time increase in 2021, but if the board prefers, could be one mil in 2021 and one mil in 2022. It is imperative that the group has to follow through. We have not had any tax increase for three years, and unfortunately that cannot continue if we want to provide quality facilities and programs. MVSD Real Estate Millage for the past 3 years:  
18-19 - 91.8  
19-20 - 91.8  
20-21 - 91.8
- Business Manager Position: Priority applications are due by Friday, we will begin to review and conduct initial screening phone interviews over the next few weeks. Dr. Zesiger anticipates several more applicants this week. We currently have 77 applications, over 15 of which have extensive or preferred experience in accounting, MBA's, CPA's, school finance, or related professional certifications. We started early so we can take our time finding the right candidate.

**NEW BUSINESS/OLD BUSINESS**

None

**COMMITTEE REPORTS**

CIU – Ruth Saupp reported that things are going well and that meetings have been held via Zoom

CCCTC – Dr. Zesiger ends his term as Superintendent of Record and Curwensville will take over in December 2020.

**MOTIONS LIST:**

**EXECUTIVE SESSION**

Motion by Albert Adams seconded by Nathan Dotts for an Executive Session for the purpose of Personnel and Safety Start 7:27 PM, End 7:38 PM

**CONSENT**

Motion by Ruth Saupp seconded by Larry Saupp to approve consent motions 1-2:

1. Request from Mrs. Monica Krejnus and Mr. Brandon Owens, Freshman Class Advisors, to host the 2021 Freshman Dance on Saturday, April 24, 2021, in accordance with indoor gatherings and social distancing guidelines.
2. Request from Mrs. Brandie Kephart and Mr. Joseph Cervenak, Senior Class Advisors, to host the 2021 Prom on Saturday, May 15, 2021, in accordance with indoor gatherings and social distancing guidelines

***ALL IN FAVOR: AYE***

***MOTIONS CARRIED***

## MINUTES

Motion by Ruth Saupp seconded by Don Wonderling to approve minutes as presented, subject to audit:

**Review and Board approval of the minutes as presented subject to audit.**

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***ALL IN FAVOR: AYE***

***MOTION CARRIED***

## PERSONNEL

Motion by Kris Bacher seconded by Larry Saupp to approve personnel motion 1-1:

1. Extend an offer of employment to Nicole Weakland as Special Education Classroom Assistant with salary and benefits pursuant to the current MVESPA Collective Bargaining Unit and pending receipt of all new hire paperwork.

***ALL IN FAVOR: AYE***

***MOTION CARRIED***

### **Information Item:**

- Transferring Kathy Brown from Special Education Classroom Assistant to Library Classroom Assistant. All salary and benefits remain the same.

## EXTRA-CURRICULAR

Motion by Don Wonderling seconded by Nathan Dotts to approve extra-curricular motions 1-4:

1. Extend an offer of employment to James Stodart as Assistant Coach Varsity Girls' Basketball with salary pursuant to the current MVEA Collective Bargaining Unit and pending receipt of all new hire paperwork.
2. Extend an offer of employment to Connor Holobinko as Assistant Coach Varsity Boys' Basketball with salary pursuant to the current MVEA Collective Bargaining Unit and pending receipt of all new hire paperwork.

3. Extend an offer of employment to Joe Cervenak as Assistant Coach Junior High Boys' Basketball with salary pursuant to the current MVEA Collective Bargaining Unit and pending receipt of all new hire paperwork.
4. Permission to advertise for Assistant Coach Junior High Baseball and anticipated Junior High Girls Basketball Coach.

***ALL IN FAVOR: AYE***

***MOTIONS CARRIED***

### **PROGRAMS AND CURRICULUM**

Motion by Albert Adams seconded by Larry Saupp to approve programs/curriculum motion 1-1:

1. Purchase of curriculum materials for Grade 7 Health and Grade 9 Nutrition from McGraw-Hill at a cost of \$11,988.54. \$11,000 provided by the PDE Wellness Grant.

***ALL IN FAVOR: AYE***

***MOTION CARRIED***

### **POLICIES AND PROCEDURES**

Motion by Albert Adams seconded by Larry Saupp to approve policies and procedures motions 1-7:

1. Second reading of Policy 103, Programs, "Discrimination/Title IX Sexual Harassment Affecting Students." *See Policies for Approval Folder.*
2. Second reading of Policy 104, Programs, "Discrimination/Title IX Sexual Harassment Affecting Staff." *See Policies for Approval Folder.*
3. First reading of Policy 113.1, Programs, "Discipline of Students with Disabilities." *See Policies for Approval Folder.*
4. First reading of Policy 113.2, Programs, "Behavior Support." *See Policies for Approval Folder.*
5. First reading of Policy 113.4, Programs, "Confidentiality of Special Education Student Information." *See Policies for Approval Folder.*
6. First reading of Policy 123.2, Programs, "Sudden Cardiac Arrest." *See Policies for Approval Folder.*
7. First reading of Policy 247, Programs, "Hazing." *See Policies for Approval Folder.*

***ALL IN FAVOR: AYE***

***MOTIONS CARRIED***

### **BUILDINGS AND GROUNDS**

Motion by Nathan Dotts seconded by Albert Adams to approve Building and Grounds motion 1-1:

1. The new elementary gym and cafeteria renovation at a cost of \$2,735,110 to be paid from the Kish Bank Loan and Capital Reserve Fund, with the breakdown of bids, quotes, and contracts as follows: *Attachment pp. 1-4.*
  1. General Construction: RT Contracting, Duncansville, PA at a bid of \$2,090,000.00
  2. HVAC: Curwensville Plumbing & Heating, Curwensville, PA at a bid of \$249,500.00
  3. Electrical: Bob Biter Electrical., Cresson, PA at a bid of \$257,000.00
  4. Plumbing: K & K Plumbing, Johnstown, PA at a state contract price of \$138,610.00

In addition, there will be the already approved fee to KTH of \$191,457.70, permits and fees of roughly \$30,000, and the 10% contingency in the amount of \$273,511 for the project.

***Roll Call Vote;***

***AYE-Albert Adams, Cassandra Kitko, Ruth Saupp, Larry Saupp, Nathan Dotts, Don Wonderling***

***NAY – Kris Bacher***

***MOTION CARRIED***

**FISCAL**

Motion by Ruth Saupp seconded by Larry Saupp approve fiscal motions 1-4:

1. The following financial reports:
  - a. General Funds Balance Sheets, Summary Revenue and Expenditure Report, Tax Comparison Chart
  - b. Athletic Association Report and Student Activity Account Report
  - c. Cafeteria Report and Bills
  - d. General Bills, Special Grant/Federal Projects Bills and Renovation/Construction Bills
  - e. Interfund Transfers, General Fund Budget Transfers and Budget Amendments
  - f. Investment Report
  - g. Bids
2. Approve the 2021-2022 Budget Timeline.
3. Transfer \$760,000 from General Fund to Capital Reserve Fund (19-20 ending balance). This transfer would leave \$1.2 million in the Undesignated fund balance and increase our Capital Reserve Fund to \$2,000,000.
4. Pending approval of the building project, a new (2nd) checking account for the Capital Reserve Fund, located with KishBank.

***ALL IN FAVOR: AYE***

***MOTIONS CARRIED***

**Information Items:**

- Current 20-21 Right to Know Request log.
- The 2021-2022 Act 1 Index for our 2021-2022 Budget is 4.4%.
- Annual Financial Report for 19-20 is due to PDE by October 31, 2020.
- The 19-20 Audit Review is scheduled to be presented at the February 2021 board meeting.

**ADJOURNMENT**

Motion to adjourn at 7:44 PM by Larry Saupp seconded by Nathan Dotts.

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Elsie Harchak, Board Secretary